

PARADISE IRRIGATION DISTRICT
REQUEST FOR PROPOSALS
WATER RIGHTS EXTENSION-SPHERE OF INFLUENCE
CEQA

I. INTRODUCTION

A. General Information

The Paradise Irrigation District (District) is requesting proposals from qualified consultants with experience in environmental analysis and water rights for the preparation of California Environmental Quality Act (CEQA) documentation in support of the District's Water Rights Extension-Sphere of Influence Project (Project).

The following information can be obtained from the District's website at www.paradiseirrigation.com:

- 1) Initial Study (IS) for the Project.
- 2) Comments received on the IS.
- 3) Sample Contract.
- 4) Change of Proposed SOI map.

To be considered, one original and four copies of a proposal must be received by George Barber, Manager, mailed or delivered to Paradise Irrigation District, 6332 Clark Road, Paradise, CA 95969-4146 and received by 4:00 p.m. on **Thursday, March 3, 2011**. The Paradise Irrigation District reserves the right to reject any or all proposals submitted.

Proposals submitted will be evaluated by the District's Manager and staff who will recommend the selection of a consultant to the District's Board of Directors.

During the evaluation process, the District reserves the right, where it may serve the District's best interest, to request additional information or clarifications from proposers, or to allow corrections of errors or omissions. At the discretion of the District, firms submitting proposals may be requested to make oral presentations as part of the evaluation process.

The District reserves the right to retain all proposals submitted and to use any ideas in a proposal regardless of whether that proposal is selected. Submission of a proposal indicates acceptance by the firm of the conditions contained in this request for proposals, unless clearly and specifically noted in the proposal submitted and confirmed in the contract between the Paradise Irrigation District

and the firm selected.

It is anticipated the selection of a firm will be completed by March 31, 2011. Following the notification of the selected firm it is expected a contract will be executed between both parties by April 7, 2011.

II. NATURE OF SERVICES REQUIRED

A. General

To execute its duties as Lead Agency under Section 15021 of the California Environmental Quality Act (CEQA) Guidelines, the Paradise Irrigation District (PID or District) will prepare an Environmental Impact Report (EIR), consistent with Article 9 and Section 15161 of the CEQA Guidelines, for the proposed Water Rights Permits Extension-Sphere of Influence Project (Project).

Background

The District prepared an Initial Study dated December, 2009, and released a Notice of Preparation dated December 14, 2009. The District received both written and oral comments in response to the NOP, which are attached to this RFP. The District also conducted two scoping sessions held on January 20, 2010, during the NOP period. The proposed scope of work considers comments received during the NOP period.

Project Summary

Following is a summary of the project description. A complete project description is included in the Initial Study.

PID is petitioning the State Water Resources Control Board for changes to Permit 271 and Permit 16040. Proposed changes in these permits include: an extension of time to build out related water rights projects; change in method of diversion; purpose of use; and place of use. PID will also request a related change by the Butte Local Agency Formation Commission of the District's Sphere of Influence.

The existing PID project diverts water from Little Butte Creek to storage in both Magalia Reservoir and Paradise Reservoir under appropriate water rights granted in Permit 271. Fill of Paradise Reservoir under this permit is augmented by storage authorized in the companion water right Permit 16040. Through the proposed changes, the District seeks to add direct diversion as a second method of diversion from Little Butte Creek at both Magalia Dam and Paradise Dam. PID

proposes to add hydropower generation as a purpose of use along with existing domestic, municipal, and recreation use. The District also seeks to expand the place of use of stored water to include three service areas that are currently served by the Del Oro Water Company for potential water wholesale opportunities (i.e., Paradise Pines, Old Magalia and Lime Saddle Districts), and is requesting a 25-year extension of time to construct facilities and put the permitted water from Little Butte Creek to full use.

As a consequence of the project, infrastructure improvements may be implemented in the future and are addressed as “reasonably foreseeable consequences” of implementing the project in order to make full beneficial use of the water allowed under Permits 271 and 16040. These improvements consist of: 1) Repairing and enlarging Magalia Dam; 2) Raising or modifying Paradise Dam; and 3) installation of a small hydropower plant on the outlet conduit from Paradise Dam. Future improvements could consist of any one of these infrastructure projects or a combination of them. The District does not intend for this EIR to be the conclusive CEQA document for these potential future projects. This EIR will, however, need to acknowledge these components as foreseeable consequences of the proposed project. Planning for these future components is preliminary at this stage and will require subsequent CEQA analysis at the appropriate time.

PID will request that the Butte Local Agency Formation Commission approve expansion of the PID’s sphere of influence (SOI). In response to comments for the IS, PID reduced the size of the SOI, eliminating the SOI area that was intended to extend along Neal Road toward the valley floor close to State Route 99. The purpose of this expansion area was to enable the PID to establish a well field in its District that could tap into the Tuscan aquifer to obtain water for use during drought conditions. PID has proposed to expand its SOI to include the District’s water treatment plant and the entire conveyance system. The expansion is also intended to encompass areas that have resources to help alleviate drought conditions for the District. Two primary areas are included in the expansion. The first area is to the east of Magalia Reservoir and is intended to bring into the District the reservoir itself and a portion of the Miocene Canal. The second expansion area would include a portion of Lake Oroville.

B. Scope of Work

The following scope of work presents a conceptual approach to preparing the EIR for the proposed project, based on the Initial Study and responses to the NOP, to indicate how the District initially intends to have the related issues addressed. It is understood that some variation in this scope of work may be proposed and considered by the District.

The final scope of work, approach and level of analysis will be refined and confirmed in Tasks 1 and 2. Tasks 1 and 2 are designed to review existing information and project issues in more detail with the District, and to refine the work scope as appropriate. The term “Consultant”, as used herein, refers to the lead consultant with which the District will have contracted for the EIR, noting that the “Consultant” may have one or more “subconsultants” under contract, especially for completion of technical reports. The proposal shall identify a single point of contact for the District who is responsible for preparation of the EIR.

Task 1: Project Initiation, Scoping and Data Collection

Upon Notice to Proceed from the PID, the Consultant will initiate a project kick-off meeting with the District and the consultant team to identify any additional public or agency concerns, confirm and refine objectives of the scope of work, and clarify the project schedule and timing of deliverables. The Consultant will begin to collect and gather relevant information for the project including project files, copies of previous technical studies, and related maps.

Task 2: Project Description Development

In coordination with the District, the Consultant will refine the project description and clarify the project alternatives to be considered in the EIR. Project details need to be fully disclosed in the project description, including recognition of areas of potential effect. An important part of this Task will be to propose and consider appropriate “thresholds of significance” with the District. The thresholds will be used throughout the EIR to evaluate project impacts. The Consultant will recommend appropriate thresholds to the District.

Deliverables: Draft project description chapter of EIR, thresholds of significance, description of proposed alternatives.

Task 3: Preparation of Administrative Draft EIR

An Administrative Draft Environmental Impact Report (ADEIR) will be prepared by the Consultant in conformance with the current CEQA Guidelines. The ADEIR will contain all required components of a Draft EIR (DEIR). The technical analysis will be focused generally as described below, and as otherwise directed by the District. The major sections and topic areas to be addressed are described below.

APPROACH TO ENVIRONMENTAL ANALYSIS

It is proposed that the environmental analysis be considered and layered in three levels. The first level will be the direct impacts of the proposed extension and changes of the Water Rights Permits themselves. The second level of analysis will consist of consideration of the potential impacts of the infrastructure improvements that have been identified as reasonably foreseeable consequences of the project. Since, at this time, these possible structural improvements are not at the level of being considered “projects” under CEQA (i.e., there is little preliminary engineering

or a determination by the PID to actually construct one or more of the possible alternatives), the level of analysis will be conceptual and will focus more on outlining environmental concerns that will need to be addressed if and when the improvements are actually proposed by the District.

The third level of environmental analysis will address the indirect potential for induced growth as a result of the proposed changes in the Water Rights Permits. The EIR will need to address the potential for induced growth (e.g. under Population and Housing or Cumulative Section of the EIR). The EIR does not need to address in detail the potential environmental impacts related to induced growth under each topic section of the environmental analysis. The discussion will be relative to the degree to which the project could induce population growth by expanding the places of use under the Water Rights Permits and the proposed expansion of the District's Sphere of Influence.

Following are the individual topic sections that will need to be considered in the Environmental Analysis, including notes describing specific concerns derived from the Initial Study and NOP comments that are factors in the scope of work.

1. Aesthetics

Although the Initial Study recognizes Potentially Significant Impacts concerning aesthetics, the issue does not relate to the primary elements of the project as much as to the potential future infrastructure improvements. That includes future construction of certain infrastructure improvements (i.e., repairs at Magalia Dam, raising or modifying Paradise Dam, and/or installation of a hydroelectric plant at Paradise Dam). The construction of these improvements has the potential to impact scenic views and visual resources in the area. This impact needs to be addressed qualitatively in the EIR with a focus on prescribing how future planning of those facilities can minimize visual impacts. Photo-simulations of visual impacts should not be necessary at this time.

2. Agriculture Resources

Potential impacts to agriculture resources are primarily related to land zoned or otherwise used for timber production in the vicinity of the possible future infrastructure improvements at Magalia and/or Paradise Dams.

3. Air Quality

Air quality impacts would primarily be involved in the potential future infrastructure improvements, and the analysis should be relative to the tentative status of those improvements as a consequence of the proposed project.

Although the Initial Study was completed before specific references were added to the Initial Study checklist concerning greenhouse gas emissions, the issue was touched upon in the Initial

Study and it was acknowledged that the EIR will need to address the question of how the project might have impacts concerning generation of greenhouse gas emissions, and how it might conflict with related plans, policies and regulations adopted for the purposes of reducing the emissions of such gases.

A related issue identified in the Initial Study was the need for the EIR to consider the expected consequences of climate change on the District's plans for water resource facilities and related management practices. This issue also relates to the hydrology of Little Butte Creek and other potentially affected water resources

4. Biological Resources

Because of the direct relationship of the proposed Water Rights Permits project to Little Butte Creek and Butte Creek, and the level of concern expressed during the NOP response and scoping processes, potential impacts to Biological Resources related to the hydrology must be addressed in the EIR. In addition to impacts related to stream flow, there are potential future impacts to biological resources related to the project's reasonably foreseeable consequences of repairing and raising Magalia Dam, and/or the raising or modification of Paradise Dam, and/or installing a small hydroelectric plant at Paradise Dam.

The Department of Fish and Game (DF&G) submitted NOP comments dated February 22, 2010. The comments were substantial and included reference to the Department's previous protests of PID's petitions for changes to the Water Rights Permits. The following notes summarize and outline the comments in the context of what is needed for the EIR scope of work, including related technical surveys being requested by the Department. Because of the detail of the comments, the DF&G letter should be referred to for a complete review of noted concerns.

The Department's comments express concern with the general range of potential impacts to biological resources from the environmental checklist (e.g., the project's impacts upon fish and wildlife and their habitat; impact upon significant habitat such as wetlands including, but not limited to, riparian habitat; impact to special status species including species that are State and federally listed as threatened and endangered; etc. More specifically, noted DF&G concerns include:

- California red-legged frog (federally listed);
- Within Little Butte Creek and Butte Creek watersheds, occurrence records exist for State Species of Concern including, but not limited to foothill yellow-legged frog, Western pond turtle, and silver-haired bat;
- Sensitive plants in the project area include: Butte County fritillary; Mildred's clarkia; and Windowpane monardella;

- The watershed supports populations of steelhead trout and spring-run Chinook salmon, and evolutionary significant units (ESU) of these species are listed as “threatened” under the Federal Endangered Species Act. The Department is concerned about the potential for direct and cumulative impacts by reducing instream flow and water availability required to maintain riparian habitat and fish spawning and rearing habitat within the drainage. Other sensitive plant, fish and wildlife resources could also be impacted by reduced streamflow.

The EIR should evaluate whether the project will result in potential impacts subject to regulation by DF&G under Fish and Game Code Section 1600 et seq., including the need for a Lake or Streambed Alternation Agreement. If such an agreement is needed, the EIR would be the CEQA document for that agreement.

Resource Surveys Requested by DF&G

Related to the potential impacts identified by DF&G is a list of “resource surveys” that the Department requests to provide information for the assessment of those impacts. The list includes the following surveys (for which the Department advises the use of the appropriate and timely protocols):

1. A reservoir fisheries population study to characterize (by species, age-class, and numbers) the fish communities resident within Paradise Reservoir and Magalia Reservoir.
2. A stream survey of Little Butte Creek between Paradise Dam and the high-water line of Magalia Reservoir to quantify by age-class and species the resident fishery within that channel.
3. An amphibian visual encounter survey along both banks and any backwater habitat of the affected reach of Little Butte Creek, seasonally appropriate to identify the presence or absence of California red-legged frog and foothill yellow-legged frog life stages, including adult numbers, oviposition sites, tadpole rearing areas, and juveniles. The survey should cover, at a minimum, the diverted reach of Little Butte Creek between Paradise and Magalia Reservoirs, and the two-mile stream segment immediately downstream of Magalia Dam.
4. A Western pond turtle survey to identify presence or absence, and incidental observations of any other aquatic reptile and amphibian species in the margins of Paradise and Magalia Reservoirs. The survey should extend along both banks of Little Butte Creek from Paradise Dam downstream to the high-water line at the inflow to Magalia Reservoir and, at a minimum, the two-mile stream segment immediately downstream of Magalia Dam.
5. A habitat-based instream flow assessment of the Paradise Dam diverted reach of Little Butte Creek, adequate to determine seasonal flow requirements for resident species including all age-classes of rainbow trout and amphibian species. Study design, field methods, stream transect locations, and species-suitability curves must be acceptable to the Department.

6. A presentation of available information on instream flow requirements for steelhead trout in Little Butte Creek downstream of Magalia Dam, and discussion of how PID's operation of Paradise Dam releases might contribute toward meeting this biological need.
7. A habitat-based instream flow assessment of the Magalia Dam diverted reach of Little Butte Creek, adequate to determine seasonal flow requirements for steelhead trout passage from Butte Creek into Little Butte Creek and life stages, including adult holding, spawning, and juvenile rearing habitat. This flow assessment should identify seasonal flow requirements necessary to maintain cold freshwater habitat in Little Butte Creek to maintain salmonid species in good condition.
8. A spawning gravel assessment to determine quantity and quality of steelhead trout spawning habitat within the diverted reach of Little Butte Creek downstream of Magalia Dam.

Public comments in response to the NOP included issues raised in the DF&G letter. In addition, public comments included the following biological resource concerns:

- Impacts of increased water temperature on detrimental algae blooms.
- Impacts on otters as an "indicator species" for habitat health.
- Concern about Fall Run Chinook Salmon as well as Spring Run Chinook.
- How can stream habitat be enhanced by PID operations, rather than exacerbate adverse low water conditions?

5. Cultural Resources

The repair and raising of Magalia Dam, and/or the raising or modification of Paradise Dam, could result in a rise of water levels in one or both of the reservoirs, causing the surrounding areas to become inundated. In addition, construction activities related to repair and raising of Magalia Dam, raising or otherwise modifying Paradise Dam, and/or installing a small hydroelectric plant at Paradise Dam could disturb cultural resources.

The Native American Heritage Commission submitted comments. A cultural resources survey will be needed for areas that could be impacted by the related future improvements.

6. Geology and Soils

No direct impacts concerning Geology and Soils are anticipated for the proposed changes in the District's water rights permits. A variety of physical impacts would be related to the potential future infrastructure improvements at Magalia and/or Paradise Dams. Since those components are largely speculative at this time, analysis of geotechnical issues in this EIR, including seismic safety concerns, can be limited to discussion that recognizes potential environmental concerns related to geology and soils and the need for related planning and engineering that will need to have detailed consideration if and when one or more of those improvements are proposed as definite projects.

7. Hazards and Hazardous Materials

The Project Area is located in a rural region with extensive wildlands surrounding the Town of Paradise. The area's wildland fire hazard is identified in the Butte County General Plan as "Extreme" due to the close proximity of population density to those areas most likely to be at risk due to prevailing physical and climatic conditions. This proposed project does not include the construction of any housing or other structures that would attract groups of people. However, the project may include the construction of some infrastructure improvements including a small hydroelectric power plant that would be exposed to a risk from wildland fire. The construction of these improvements would also require the use of some common hazardous materials such as gasoline, diesel, adhesives, etc. Furthermore, the construction and operation of these improvements could require the use of some common hazardous materials for lubrication and maintenance of heavy machinery as well as adhesives, solvents, and paints.

Relating to stream hydrology, comments from residents in Butte Creek Canyon raised concerns about how diminished flows in Little Butte Creek would affect fire safety (by drying out the landscape) and fire fighting resources along the stream (by constraining the ability to draft water and/or dip with helicopter buckets).

The EIR must evaluate the potential for such impacts and provide recommendations on how future proposals for these improvements, if and when made, can mitigate the potential impacts concerning hazards and hazardous materials to levels that are less than significant.

8. Hydrology and Water Quality

The Initial Study observed that implementation of the proposed changes to the District's water rights permits as well as the potential future infrastructure improvements associated with this project would result in an increased rate of diversion from Little Butte Creek. This increased diversion rate may periodically reduce creek flow and potentially result in significant impacts to water quality downstream, including changes to water temperature and dissolved oxygen levels. Additionally, the possible improvements to Magalia Dam, Paradise Dam, and/or construction of a small hydroelectric plant, which could result from project implementation, may impact water quality, particularly during construction activities. Furthermore, improvements to Magalia and/or Paradise Dams and the addition of a hydroelectric plant could impact drainage in the area.

Comments submitted in response to the NOP, including comments from property owners along Little Butte Creek and Butte Creek, expressed concern with issues related directly or indirectly to the potential for reduced stream flow. One of the primary issues raised during the scoping meetings is the need to clarify how much water would come out of the creek as a result of the proposed project and how that diversion would impact flows, especially during the dry season and periods of draught.

In addition to related impacts to biological resources, concerns related to reduction in streamflow include:

- Effects on the water table and wells along the creeks.
- Effects of reduced stream flows on the recharge of the Tuscan aquifer. This issue was also directed toward plans by the PID to pump water from wells in the valley.
- Effects on fire hazards due to “dryer” vegetation in the riparian corridor.
- Effects on recreational use of Butte Creek.
- Economic impacts related to downstream water resources and the ecosystem in the canyon.
- Impacts on property values due to reduced stream flow and diminished quality of riparian habitat.

Concerning the potential for flooding, the water level of the Magalia reservoir is currently kept under the design capacity to reduce the potential for flooding in the event of structural failure. Implementation of the proposed project may enable the District, in coordination with the County and Caltrans, to repair and improve Magalia Dam, allowing for an increase in water levels to meet the design capacity of the reservoir. Also, the District may propose in the future to raise Paradise Dam, and/or otherwise modify the dam and spillway to expand storage capacity. Any improvement plans for one or both of these dams will be reviewed by the California Department of Water Resources Division of Safety of Dams to ensure that the risk of failure and related flooding is not considered significant. This impact will require clarification in the EIR.

9. Land Use and Planning

It is the District’s contention that the proposed time extension and other changes to the District’s water rights permits would not directly result in changes in land use and would not conflict with any applicable land use plans, policies or regulations. The potential future infrastructure improvements that may result from project implementation would be constructed at, or immediately adjacent to, Magalia or Paradise Dams. These areas are designated by the City of Paradise General Plan as PI, Public Institutional, which allows for public utilities and facilities. The Butte County General Plan designates these areas as P, Public/Quasi-Public, which also allows for facilities owned and operated by government agencies including dams and reservoirs. Therefore, construction of these improvements would not conflict with either land use plan.

The County has also zoned these areas for Public and Quasi-Public uses with a Watershed Protection overlay zone. The primary purpose of this overlay zone is to limit or restrict land uses having the potential to degrade surface water resources that provide domestic water for county residents. The proposed project will be required to comply with the specific limitations and restrictions adopted for the Little Butte Creek Watershed Protection overlay zone. The impact is considered potentially significant and needs to be addressed in the EIR.

11. Noise

The requested time extension and other changes to the District's water diversion permits would not directly result in noise-generating activities. However, the infrastructure improvements at the Magalia Dam and/or Paradise Dam that have been identified as reasonably foreseeable consequences of the project have the potential to generate substantial noise, both temporarily during construction and on-going during operation.

12. Population and Housing

Implementation of the proposed project would not directly result in residential development or otherwise directly cause population growth within PID's service area or the surrounding region. However, the expansion of the District's water rights has the potential to indirectly generate growth by making more water available for future development within the District's service area.

This discussion will be relative to the degree in which the project could induce growth by expanding the places of use under the Water Rights Permits, and the proposed expansion of the District's Sphere of Influence. The EIR will evaluate the potential for such population growth based on the most current information available concerning the Butte County General Plan and the General Plan for the Town of Paradise. It is proposed in this SOW that the range of potential environmental impacts (e.g., public services; transportation; etc.) associated with the potential for induced growth will be outlined in this section in a general and largely qualitative manner.

13. Public Services

Approval and implementation of the proposed changes to the District's water rights permits would have no direct effect on public services such as fire protection services. However, the reasonably foreseeable consequences of the proposed project, which include improvements at Paradise and/or Magalia Dams, could generate related impacts. Fire hazards in these areas are considered extreme and the construction or expansion of critical facilities such as dams and power facilities in the area may result in an increased demand for fire protection services. This impact is considered potentially significant and will be addressed further in the EIR.

Other public services should be acknowledged relative to the potential for the project's inducement to growth. This issue may be addressed in the Population and Housing Section.

14. Recreation

The District permits recreational use of Paradise Reservoir. Although the project, including potential future improvements to the dam, is not expected to adversely impact this recreational use, this aspect of the project should be clarified in the EIR.

15. Transportation/Traffic

Identification of specific indirect impacts related to transportation and traffic that may result from such growth would be speculative at this time. The discussion of indirect growth impacts should rely on current Butte County and Town of Paradise planning documents and traffic studies by the Butte County Association of Governments. No new traffic studies are proposed.

The proposed project will have no effect on emergency access. However, construction of the infrastructure improvements at Magalia Dam and/or Paradise Dam could result from project implementation and may temporarily impact emergency access during construction. This impact is potentially significant and will be addressed in the Hazards and Hazardous Materials section of the EIR.

16. Utilities and Service Systems

The nature of the proposed project is that of improving a utility and service system (i.e., water service). No significant direct impacts are expected concerning other types of utilities. Secondly, if the future project of installing a hydroelectric plant is pursued, such a project will involve production of electrical power and related infrastructure.

In the context of potential induced growth, the EIR will explain the relationship of the project's related services with other utilities in the area. This is expected to be done under a general discussion of Induced Growth in the Population and Housing section.

The Del Oro Water Company (DOWC), which provides water to areas adjacent to the Paradise Irrigation District in the form of three service "districts", has expressed concerns in NOP comments about how the PID project may affect that company's operations. While some of the DOWC comments are related to competitive issues between two adjacent water providers, some comments address potential environmental consequences of the PID compared to a DOWC-proposed alternative whereby PID would enter into a multi-year water transfer agreement with DOWC to obtain water from Lake Oroville. Also, the DOWC states PID should provide analysis in the EIR concerning whether a portion of Butte County's State Water Project allocation would be sufficient to meet water needs on the "Ridge" (i.e., in the service areas of both PID and DOWC). The EIR consultant will need to work with the District to confirm the most appropriate method to address some of the issues raised by the DOWC. This determination will likely occur during Tasks 1 and 2 above.

Deliverables: Five (5) copies of the ADEIR with appendices, and one Microsoft Word version.

Task 4: Preparation of Draft EIR for Public Review

The Consultant will prepare the public review draft (DEIR) by incorporating comments and/or corrections provided by the District. To expedite the DEIR, early review and close coordination with staff will be necessary. Thirty-five (35) copies of the DEIR will be prepared and delivered to the District. At the District's request, the Consultant will also deliver fifteen (15) copies to the

State Clearinghouse with the Notice of Completion to begin the 45-day public review period. The Consultant shall use the electronic document submittal format with OPR, where only a portion of the EIR is printed and the rest of the EIR, including all technical appendices, can be provided on CD-ROM to reduce the cost of reproduction. Technical appendices, as well as a PDF version of the EIR, will be provided on a CD-ROM included within each printed copy of the EIR. All documents will be suitable for posting on the District's website.

Deliverables: Thirty-five (35) copies and an electronic print-ready copy of the Draft EIR with appendices. The Consultant will deliver fifteen (15) copies to the State Clearinghouse following their electronic document submittal format.

Task 5: *Final EIR*

At the conclusion of the public review period and upon receipt of written and oral comments on the DEIR from the public and responsible agencies, the Consultant will prepare an Administrative Final EIR (AFEIR) document for District review. The AFEIR will contain all letters and written responses to comments that directly relate to the EIR. It can be estimated that there will be approximately 30 letters that will require responses of varying detail. The AFEIR will also contain an erratum to document any text changes to the Draft EIR.

After review of the AFEIR by the District and approval of the draft responses, the Consultant will incorporate final comments into the document and prepare a Final EIR. The Consultant will print the Final EIR for distribution to all public agencies commenting on the Draft EIR. Thirty-five (35) copies of the FEIR will be delivered to the District. Copies of the Final EIR will be provided by the District to any private organizations and individuals commenting on the Draft EIR who request copies of response to their comments.

Deliverables: Five (5) copies of the AFEIR. Thirty-five (35) copies of the Final EIR.

Task 6: *Mitigation Monitoring and Reporting Program (MMRP)*

Concurrent with the ADFEIR, the Consultant will prepare a Draft Mitigation Monitoring and Reporting Program (MMRP) for District review. The MMRP will consist of a table that presents all mitigation measures, timing of mitigation, and the parties responsible for implementation and oversight.

Task 7: Findings of Fact/Statement of Overriding Consideration/Notice of Determination

Also concurrent with the ADFEIR, the Consultant will prepare draft Findings of Fact and, if warranted, Statements of Overriding Consideration pursuant to Section 1501 and 15093 of the CEQA Guidelines. The Consultant will provide the draft in electronic format to allow final changes to be made by the District’s legal team.

Task 8: Meetings/Coordination/Project Management

The Consultant project manager will attend all project meetings and make presentations as needed before the District. Members of the consultant team will plan and attend two meetings of the District Board of Directors to present the Draft EIR and discuss related issues.

The project manager will also coordinate the subconsultant team and will review all documents before distribution to the District. After the initial data gathering and kick-off meetings outlined in Tasks 1 and 2, bi-weekly conference calls will keep the District informed of the process and status of the document. During the final preparation of the draft document, weekly conference calls may be needed to coordinate the process.

III. TIME REQUIREMENTS

A. Proposal Calendar

The following is a list of key dates up to and including the date of anticipated contract execution:

Request for proposal issued	January 28, 2011
Due date for proposals	March 3, 2011
Potential Interview dates	March 14-18, 2011
Notification and Contract Dates	
Selected consultant notified	March 31, 2011
Contract date	April 7, 2011

B. Design Project Schedule

After award of the contract, the District will meet with the selected consultant to establish a schedule for the proposed work. A time schedule will be developed

and will include deadlines for each task. The deadline may be extended by mutual consent of the parties.

IV. PROPOSAL REQUIREMENTS

A. General Requirements

1. Upon request, representatives of the District will be available to discuss the Project and conduct on-site inspections for interested proposers.
2. Inquiries

Inquiries concerning the request for proposals must be made to:

George Barber, Manager
6332 Clark Road
Paradise, CA 95969
(530) 876-2032

3. Submission of Proposals

The following material must be received by 4:00 p.m. March 3, 2011, for a proposing consultant to be considered:

- a. One original, four paper copies, and one electronic copy of the Proposal to include the following:

- i. Title Page

Title page showing the request for proposals subject; the consultant's name; the name, address and telephone number of the contact person; and the date of the proposal.

- ii. Transmittal Letter

A signed letter of transmittal briefly stating the proposer's understanding of the work to be done, the commitment to perform the work within the time period, a statement why the firm believes itself to be best qualified to perform the engagement and a statement that the proposal is a firm and irrevocable offer for 30 days.

iii. Detailed Proposal

The detailed proposal should follow the order set forth in Section IV B of this request for proposals.

B. Proposal Contents

1. General Requirements

The purpose of the Proposal is to demonstrate the qualifications, competence and capacity of the firms seeking to undertake the Project for the Paradise Irrigation District in conformity with the requirements of this request for proposals. As such, the substance of proposals will carry more weight than their form or manner of presentation. The Proposal should demonstrate the qualifications of the firm and of the particular staff to be assigned to this engagement. It should also specify an approach that will meet the Request for Proposals requirements.

The Proposal should address all the points outlined in the request for proposals. The Proposal should be prepared simply and economically, providing a straightforward, concise description of the proposer's capabilities to satisfy the requirements of the request for proposals. While additional data may be presented, the following subjects, items Nos. 2 through 5, must be included. They represent the criteria against which the proposal will be evaluated.

2. Consultant Qualifications and Experience

The proposer should state the size of the firm, the location of the office from which the work on this engagement is to be performed and the number and nature of the professional staff to be employed in this engagement on a full-time basis and the number and nature of the staff to be so employed on a part-time basis.

3. Qualifications and Experience of Individuals to be assigned to the Project

Identify the staff, including managers, other supervisors and specialists, who would be assigned to the design project. Provide information on the applicable experience in projects similar to the proposed project.

Key staff assigned to this project may be changed if those personnel leave the firm, are promoted or are assigned to another office. These personnel may also be changed for other reasons with the express prior written permission of the Paradise Irrigation District. However, in either case, the

District retains the right to approve or reject replacements.

4. Similar Projects Completed for Other Agencies

For the consultant's office that will be assigned responsibility for the project, list the most significant projects (maximum - 5) performed in the last five years that are similar to the project described in this request for proposal. Indicate the scope of work, date completed, key staff, total cost, and the name and telephone number of the principal client contact. A sample EIR from a similar project should be included with the Proposal.

5. Specific Project Approach

The proposal should set forth a work plan, including an explanation of the approach the consultant will take to perform the services required in Section II of this request for proposal.

Proposers will be required to provide the following information on their approach:

- a. Detailed work plan to be completed by the consultant to obtain the results requested by the District.
- b. Any additional tasks or work recommended by the consultant to enhance the project results.
- c. Level of staff and number of hours to be assigned to each proposed task of the project.
- d. Any additional information or assistance that will be required from the District.
- e. Proposed schedule for completion of the design project.
- f. Proposed "not to exceed" cost of the design services broken down by task and including the work hours for each task and an hourly rate for individuals assigned to the project. Also included shall be the consultant's proposed "out of pocket" expenses including any applicable travel, meals, lodging, reproduction and other costs. These "out of pocket" expenses shall be included in the "not to exceed" cost.

Requests for payment must likewise be accompanied by separate invoices for each pipeline design project.

NOTE: Rates for Additional Services - The Paradise Irrigation District will not be responsible for expenses incurred in preparing and submitting the proposal. Such costs should not be included in the proposal.

If it should become necessary for Paradise Irrigation District to request the consultant to render any additional services to either supplement the services requested in this RFP or to perform additional work as a result of the specific recommendations included in any report issued on this engagement, then such additional work shall be performed only if set forth in an addendum to the contract between Paradise Irrigation District and the firm. Any such additional work agreed to between Paradise Irrigation District and the firm shall be performed at the same rates set forth in the schedule of fees and expenses included in the proposal.

- g. A statement from the Consultant that they can provide the specific insurance coverages outlined in the Sample Agreement. If the consultant takes exception to any of these provisions, these exceptions shall be stated in the proposal.

V. EVALUATION PROCEDURES

A. A Review of Proposals

The District staff and Manager will review the proposals and may invite one or more of the consultants to an interview before making a recommendation to the Board of Directors. The recommended consultant will be selected based on their experience, quality and experience of personnel to be assigned to the design project, the consultant's approach to the project, recommendations from other clients, and the reasonableness of the cost of the proposed work.

COST WILL NOT BE THE SOLE FACTOR IN THE SELECTION OF A CONSULTANT

The District reserves the right to retain all proposals submitted and use any idea in a proposal regardless of whether that proposal is selected.

B. Final Selection

The Paradise Irrigation District Board of Directors will select a consultant based upon the recommendation of the Manager and selection committee.

It is anticipated that a consultant will be selected by March 31, 2011. Following notification of the consultant selected, it is expected a contract (see enclosed Sample Agreement) will be executed between both parties by April 7, 2011.

C. Right to Reject Proposals

The Paradise Irrigation District reserves the right without prejudice to reject any or all proposals.